

Riley Emergency Plan

The safety of our students and staff are of the utmost priority. The plan below is intended to outline emergency practices, in general, to parents. All emergency situations are different and must be handled according to immediate circumstances.

General: Principal and staff discuss the procedures for all evacuation scenarios, prior to the start of school, and during the year to maintain the integrity of the safety plan.

Students and staff practice once a month, responses to fire, earthquake, and/or intruder. The building's alarm system is checked once a year (summer) by continuously running alarms for approximately 3 hours, to check every sensor in the building. On/near-site evacuation assembly points are:

Primary Location-Evacuation	Field, West of the school
Secondary Location-Evacuation	Sorenson Center, Northwest of the school
Near-Site Evacuation Assembly Point	<p>Mountain View Elementary 1380 South Navajo Contact: Kenneth Limb, Principal 801-974-8315</p> <ul style="list-style-type: none"> • Students will follow fire drill procedures • Teachers will take a class list & account for all students. • Principal or teachers will initiate class calling plan to contact as many parents and other authorized persons as possible. • Principal will notify Support Services to arrange for service as needed • Teachers will stay with their students until a parent or authorized responsible person has been notified and assumed responsibility for every child.
On-Site Sheltering Procedures	<ul style="list-style-type: none"> • Sheltering provides refuge for students, staff, and/or the public within the school building during an emergency. • Safe areas in the school include the office, multipurpose room, and faculty room. • Principal will direct students and staff to assemble in the designated safe area. • Teachers will take a class list and account for all students. • All students must remain in safe areas until notified by principal or emergency responders, or a parent or authorized person assumes responsibility for the child.

Location of Emergency Supplies	First Aid Kit: Sick Room 72-hour Kit: Sick Room Pandemic Kit: Sick Room AED (defibrillator): front foyer by office doorway
CPR/First AID Certified	Rachel Rolf (Assistant Principal) Jessica Andrade (After School Coordinator)
CPR Certified	Patty Moreno (Kinder) Amy Wagstaff (1 st)

Delayed start or early closure

The start of school may be delayed due to a temporary loss of heating, water, or electrical power or severe weather that impedes buses and automobiles. School may be cancelled due to these reasons.

School cancelation or delayed start:

- By 5:30 am, or earlier, the Superintendent will notify Communication Officer and Communication Officer will notify the media and post the information on the district website. Early closure will be communicated through media, district website and school messenger/power-school.
- Early release will not occur unless parent, or another authorized responsible person has been notified, and has assumed responsibility for the child. Pickup location will be determined by principal anger evaluation the situation and will be communicated to parent prior to release. Parents must bring proper ID before the child is released, and sign that they have picked up their child.