

## Riley Elementary Family Engagement Plan



Families and parents joined staff to develop a plan about how Riley Elementary and families can work together to improve family engagement. Our plan includes actions to:

Actions to Increase Family Engagement	Timeline	Responsible Person	Evidence of Progress
<p><b>* Make our school more welcoming &amp; make meetings more accessible and understandable.</b></p> <ol style="list-style-type: none"> <li>1. Hold an annual Title 1 meeting to inform parents about Title 1 funds and requirements at a time that is convenient for most parents.</li> <li>2. Hold flexible engagement meetings like Second Cup of Coffee at various times and days. Second Cup will be held the second Wednesday of every month at 8:30 am and again at 5:30 pm.</li> <li>3. Information related to school and parent programs, meetings and other activities will be translated regularly.</li> <li>4. Do home visits using the Parent Teacher Home Visit Project model.</li> <li>5. Hold SCC meetings in the evenings with language-based pre-meetings a half hour in advance. We will share the SCC agenda and information in Second Cup of Coffee. One of our Second Cup meetings will be held in the evening to accommodate parent schedules.</li> </ol>	<p>Title I meeting-- August 31, 2017; Second Cup meetings monthly; notes go home every Wednesday in multiple languages; home visits have begun-- there will be a new teacher training on September 25 and a refresher in December; first SCC meeting is September 25 and every month after (last Monday of the month) at 5:30 pm.</p>	<p>Jim Martin and Ron Urbin are responsible for the Title I meetings, SCC, notes in multiple languages, and the home visits. Elissa Stern and Maria Mendoza are responsible for Second Cup.</p>	<p>Documentation of presentation; attendance rools at Second Cup; SCC attendance rolls and minutes; 25 home visits by December, 50 by the end of the year; notes in multiple languages.</p>
<p><b>* Support parents to understand their rights to be involved in planning school goals and advocate for their students.</b></p> <ol style="list-style-type: none"> <li>1. Jointly develop and evaluate annually with parents of low income students the Family-School Compact for Achievement and the School Improvement Plan and this plan.</li> <li>2. Do home visits using the Parent Teacher Home Visit Project model.</li> </ol>	<p>September 25 SCC meeting; home visits ongoing throughout the year</p>	<p>Jim Martin and Ronald Urbin</p>	<p>Minutes from the SCC meeting where this was discussed; 25 home visits by December, 50 by the end of the year</p>

A link to this Family Engagement Plan must be part of the Family-School Compact.

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<p style="text-align: center;"><b>* Provide multiple opportunities for families to learn about the Utah Core Standards and strategies to help their children be successful. Provide opportunities for the informed participation of all families including those with limited English proficiency or disabilities in a format and language they understand.</b></p>	<ol style="list-style-type: none"> <li>1. Provide parents with the <i>K-6 Curriculum Brochures</i> provided by the district. <a href="http://www.slcschools.org/departments/curriculum/K-6-Curriculum-Brochures.php#.WV-01ZArKUI">http://www.slcschools.org/departments/curriculum/K-6-Curriculum-Brochures.php#.WV-01ZArKUI</a></li> <li>2. Hold monthly Eureka math parent workshops facilitated by the math coach to help parents understand the new program and their role in helping children at home.</li> <li>3. Utilize Ready Rosie videos to teach parents strategies they can use to help their students be successful.</li> <li>4. Do home visits using the Parent Teacher Home Visit Project model.</li> <li>5. Sponsor family events such as science night, math night, and literacy night. Invite parents on select days to observe the new math program in action. Invite parents on select days to participate in Breakfast Bunch.</li> </ol>	<p>Brochures were handed out at Back-to-School Night August 31, 2017; math parent workshops are held the first Wednesday of every month; Ready Rosie will be rolled out November 1 through our family involvement coordinator; home visits are ongoing throughout the year; family events will be monthly.</p>	<p>Brochures were handed out by the teachers; parents workshops are facilitated by math coach Lindsie DePasquale; Maria Mendoza will be in charge of Ready Rosie; teachers are conducting the home visits, with monitoring by Jim Martin and Ronald Urbin, and support from USBE (specifically Sheryl Ellsworth); administration and teachers will be responsible for</p>	<p>Back-to-school night rolls; attendance rolls from parents workshops; online documentation of Ready Rosie usage; 25 home visits by December, 50 by the end of the year; attendance rolls at family events.</p>

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<p><b>* Engage in early childhood educational opportunities, special education supports and other enrichment opportunities and partnerships.</b></p>	<ol style="list-style-type: none"> <li>1. Do home visits using the Parent Teacher Home Visit Project model.</li> <li>2. Include Pre-K teachers in schoolwide planning and family engagement activities.</li> <li>3. Ready Rosie videos will teach parents strategies they can use to help their students be successful.</li> </ol>	<p>Home visits are ongoing; once we have a pre-K teacher, they will be invited to participate in all schoolwide events and planning; Ready Rosie will be operable by November 1.</p>	<p>Maria Mendoza is responsible for Ready Rosie; Jim Martin will notify pre-K about planning and events; teachers are responsible for home visits (pre-K teacher will be trained once she is hired).</p>	<p>5 pre-K home visits by the end of the year; pre-K involvement in Ready Rosie as documented through online participation; involvement of pre-K teacher in planning and events.</p>