

# RILEY ELEMENTARY

## LETTER FROM THE PRINCIPAL



**October 12, 2016**

**This week's theme: Parent Conferences**

Dear Families,

Parent conferences are next week, and we want to have every one of our families here meeting with teachers!

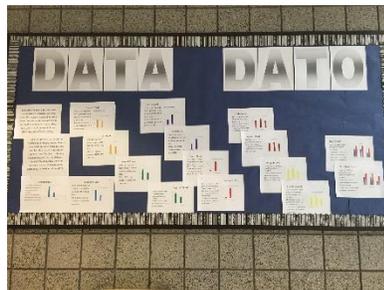
You should have received notice from your child's teacher about a possible parent conference appointment day and time. Parent conferences will be held next Monday, October 17<sup>th</sup> between 1:00 and 7:30 pm and Tuesday, October 18<sup>th</sup> between 1:00 and 5:30 pm. You will need an appointment for conferences. Please do not just "drop in" if you haven't heard from your child's teacher, please give them a call or send an email.

When you come to conferences, I would highly recommend that you come with 2-3 questions that you have, written down. When we go to a doctor or a physician, we should do the same thing. The reason is because, when we are in the middle of a conference, it may be difficult to remember things that we have questions or concerns about. Writing down what you would like to discuss and bringing this with you is important, so you can have your issues addressed. For example, a good question to ask your child's teacher, especially if your child is not performing on grade level, is "What is the school doing to ensure that my child finishes the year on grade level and how can I help?"

Each conference is approximately 20 minutes long. You will be setting goals for your child. You are welcome and encouraged to bring your student to the conference to help with the goal-setting process. Please do not bring other smaller children. We have child care available in the auditorium for your convenience.

Interpreters will be available during conferences. We expect 100% of our parents to attend conferences, so please make sure that you make an appointment and keep that appointment time.

While you are here, please check out our data walls showing how we are doing on tests. The data that are currently displayed show how we did on end-of-year testing last May and how we did on our recent reading testing in September. The walls are located in the foyer area. A picture of one of the data walls is below:



Thanks for your support!! Call 801-974-8310 for more information or with questions.

Sincerely,  
Dr. Martin  
Principal



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